

Progress Report - Campus Sustainability Fund

Thank you for submitting a Progress Report for your Campus Sustainability Fund grant! We look forward to hearing about the advancements of your project.

Progress Reports are due the first week of every March, May, August, and December for the duration of the project. This link will open at the start of the week. Progress Report due dates for 2022: May 6th at 5PM and August 5th at 5PM.

Please be aware of the responses minimums and maximums for each question. While this form does not enforce our minimums, we strongly encourage following them. Should we feel that not sufficient information is provided, the Committee might request a new submission.

Should your project not yet have progress to report in some areas, you may type "No progress to report." However, this will be vetted by Committee Members. If you have no progress to report, that should be made evident in meetings with the Committee Member who is your direct contact.

Should your project already be completed, please note in your responses to "Next Steps" and "Progress Support" that neither questions are applicable considering your project's timeline.

Uploading photos is required for Progress Reports - if you have no photos to share because your project has not yet begun, please omit.

Email *

kylemirzaian@arizona.edu

Project Manager Name *

Who is submitting this Progress Report?

Kyle Mirzaian

Project Name *

Camp Cooper Open House

Project Subaccount Number *

account 2221400 sub: 22.02

Project Summary Snapshot *

Please copy and paste the "Summary Snapshot" you provided in your project application. Responses are limited to 800 characters (~60-100 words).

The Cooper Center for Environmental Learning will host a University of Arizona Open House during the Spring 2022 semester. This event will be promoted across disciplines throughout the University and include students, faculty, and staff, with a goal of providing better connections between our campus community and the wonders of the Sonoran Desert.

Requested Metrics *

Please add the metrics we've requested you track here.

No metrics to report.

Project Accomplishments *

Please describe what aspects of the project have been accomplished. Be as descriptive and specific as possible. Responses must be 500 characters at minimum and no longer than 2,000 characters, spaces included.

Examples of accomplishments could include: Held 4 public meetings totaling 130 attendees; Transitioned 300 square feet of dirt into usable garden space and signed on 14 community garden volunteers. Other examples of accomplishments could include sharing a confirmed schedule of events, the connections/contacts that have been established, or providing an update on an FM quote.

The event had to be postponed and a grant extension request was submitted. Before the event postponement, catering, music, exhibitors, and most logistical aspects had been met. The event cancellation came from the inability to secure a transportation method to and from campus as well as finding a suitable presenter. Several potential presenters were at various stages of negotiation to be a part of the event, but no solid confirmation was made before the postponement decision had been made.

Next Steps *

Please detail the next steps for your project, numbering each step. (ie, 1. Connect with X Department to collaborate on the event, 2. Contact the catering options to confirm pricing, 3. Interview candidates for internship). If your project is completed, you can note "Project is Completed." Responses must be 500 characters at minimum and no longer than 2,000 characters, spaces included.

1. A Cooper Marketing Advisory Board meeting to discuss and determine potential new dates for the event in the Fall. 2. Notify previous participating organizations of the new date and confirm their renewed involvement of the event. 3. Resume planning meetings and arrangements for a presenter, transportation, and further exhibitors. 4. Deploy promotion and marketing of the event, registration sites, and event assets. 5. Execute the event.

Challenges Faced *

Please identify and describe any obstacles/roadblocks you or your team have experienced, and detail how you've managed them/ will manage them. Should your project already be completed, please note what challenges you faced and what you would do differently. Responses must be 500 characters at minimum and no longer than 2,000 characters, spaces included.

The original date (April 29th) was chosen to coincide with Earth Day/Week and with the short lead time many of the potential aspects of the event (presenters, exhibitors, transportation) were difficult to secure for the event due to many of these being previously committed to other events).

Project Support *

Can the CSF support you in addressing any roadblocks you've encountered? How else can the CSF support your project? Responses must be 500 characters at minimum and no longer than 2,000 characters, spaces included.

Once above steps begin, having CSF involved with the planning (as before) and promotion of the event will help prevent some roadblocks and will help ensure the success of the event. By having CSF oversight on the project and to keep the planning and logistics of the event on-track leading up to the date. It will also be beneficial to the event that CSF be represented the day-of by tabling or being represented in some capacity. Another area where it may be useful in terms of CSF helping to avoid or mitigate any obstacles or roadblocks will be to vet the candidate dates for the event once the Cooper Center Marketing Advisory Board has identified new potential dates for the event.

There may be some usefulness in collaborating with CSF in finding and securing further participants at the event by way of networking and through other channels that CSF may have access to that Cooper Center contacts do not currently have. This would also be possibly true in helping to locate potential guest speakers for the event. This will also depend on how many or how few previous participants are able to attend the event at the new date/time.

Any event supplies, especially signage, branding, or messaging surrounding CSF and their involvement in the event could be helpful if those assets exists and are available. The promotion of the event will include mentions and logos for CSF, but any additional items (banners/signs) that could be displayed at the event would be a good addition.

Lastly, there may be ideals and messaging surround sustainable practices that CSF could help identify and implement for the event. The event could benefit from a "sustainability" review. This might be something that is done in advance, or concurrently during the event, or as an after action of the event.

Photos

Please upload or provide link (below) to relevant photos. Providing photos to your project is required. Please include event photos, any and all relevant photos, as well as flyers or advertisements.

 Full Width Marqu...

Photo Link

Please copy hyperlinks to photos here should you not be able to individually upload photos. Please include event photos, any and all relevant photos, as well as flyers or advertisements.

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Media/Links

Please include links to any media coverage or events information (e.g. news, social media, websites, interviews, etc.)

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This form was created inside of University of Arizona.

