

Harvill Retrofit Project - Progress Report

Email

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Project Manager Name

Sam Gibbon

Requested Metrics

% of fixtures/bulbs replaced: 100% or fully complete (energy usage data should be available soon which can be compared month by month with the previous year)

of core project team members (over project duration): 14 total with the following breakdown

- 5 students

- 2 Sign Committee members and 1 PAAC (Public Art Advisory Committee) member

- 6 FM (plus at least 5 additional subcontractors)

of estimated cumulative hours spent on this project

- ~325 student hours (excluding grant writing and auditing which are approximately 75 additional hours)

- 2,010 staff hours

Project Accomplishments

Since the most recent progress report, not much additional work has happened. The banner has been successfully installed in the Harvill courtyard and will remain there until at least the end of the Fall 2024 semester (but likely longer). Additionally, the permanent fliers have been printed and laminated and are ready for installation. This also means that all purchases for the educational outreach component of the project are complete (in addition to the lighting installation which has been finished for much longer). Additionally, thank you emails were sent to all project partners including Mike Hoffman, Laura Galvan, Emily and the CSF committee, Olivia Miller and PAAC, Janice Simcoe and the Sign Committee, Brad Strizver and the electrical team, and Alex Almlı, Chris Skertic, and the Sign Shop.

Next Steps

The only remaining step for the project is to install the permanent/semi-permanent laminated fliers in Harvill classrooms. This will be done in August or early September of 2024 after the Fall semester

has begun. This will avoid any possible difficulties with the fliers being removed by maintenance or custodial staff over the summer.

Challenges Faced

The lighting installation timeline was somewhat difficult to manage because the lighting and fixture orders were backordered and delayed over the summer when installation was initially planned. Perhaps moving more quickly on lighting ordering after the grant was awarded could have partially addressed this problem. Otherwise, the primary difficulties with the project were with managing multiple complex timelines for different aspects of the project. Although we had extensive planning meetings and a long meeting notes record, I think that a Gantt Chart or something similar could have been helpful to organize the complex implementation. Additionally, substantial obstacles were faced with the mural installation. I think that, because hindsight is 20/20, we would have liked to meet with Olivia Miller and the PAAC before submitting the final grant and spent more time developing a robust and accurate budget. Although the banner turned out fantastic and we all have no complaints, we would all have loved for the initial vision of a mural to have been more easily implemented, especially since we invested so much in the approval process. As such, I think that having more background preparation would be helpful. Additionally, being more persistent and being willing to try and reapply to PAAC could have also been beneficial, but it felt challenging to fully address the committee's valid concerns given other constraints (such as time, budget, etc.). Overall, I do feel that a very similar vision for the art project was accomplished. As a final note, I think that more delegation of certain tasks (such as Instagram shout-outs or something similar) could have also been advantageous since the primary project managers were occupied with working on the larger-scale, more in-depth project components.

Project Support

Other than providing your stamp of approval on the location of the final fliers to be posted in the Fall, I think everything is good to go!

Photo Link

Media/Links

<https://wildcat.arizona.edu/154919/news/brightening-the-future-four-ua-students-lead-harvill-retrofit-project/> (just in case you don't already have this link!)